

ALSTONEFIELD PARISH COUNCIL

The Clerk to the Council- Liz Court, tel. no: 01538 702077

c/o The Village Hall, Alstonefield, Ashbourne, Derbyshire. DE6 2FR

Councillors: Nick Bonsall (310262). Dot Griffin (310249).
Frank Lipp (310302). Noel Peat (310000). Cathy Reavy (310125).
Kevin Stockton (310347) Rupert Hignett (310389)

Minutes of the Parish Council meeting held on 3rd April 2013 at Alstonefield Village Hall.

Present: Cllr D Griffin, Cllr N Peat (Chair), Cllr F Lipp, Cllr K Stockton, Cllr R Hignett, Cllr C Reavy and Liz Court (Clerk)

Two members of the public were also present.

95 Apologies - Cllr N Bonsall and Cllr K Stockton for the early part of the meeting

96 Public Forum - no matters raised

97 Minutes of Previous Meeting- agreed and signed

98 Declarations of Interest - none

99 Planning Matters

A Letter received from a resident regarding off road parking provision and planning permission was read to the meeting. It was felt that there was support for the suggestion of off road parking for this property and Councillor Lipp offered to meet with the resident for a site meeting to see if the Parish Council could assist at all.

100 Financial Matters

100.1 Audit meeting to be arranged for 2012/13 year end	Clerk to action
100.2 Payments – Clerk's wages, Quarters 3&4 @ £775.40 x 2 =£1550.80	raised and ratified
The Ford Partnership Payroll function for 2012-13 £165.00 plus 33.00 VAT= £198.00	raised and ratified
Update regarding non arrival of K&H cheque and re-issue if appropriate - 254.46 + 50.89= £305.35	raised and ratified – Clerk to check March bank statements before reissue
Payment for renewal of domain name alstonefield.org £48.00	raised and ratified
M K Griffin – 2012-13 CPI work £579.00 plus £115.80 VAT totalling £694.80	raised and ratified
Peak Park Parishes Forum – subscription £12.00	raised and ratified
Ian Redfern - 2012-13 CPI work £159.00	raised and ratified
Ian Redfern – Servicing of equipment £133.00	raised and ratified
Ian Redfern – Lengthsman's duties £210.00	raised and ratified
Ian Redfern – Expenses £28.50	raised and ratified

Post meeting note on payments to Ian Redfern – In error, I mistyped the amount on the Agenda and the cheque for the first payment – this should have been £195.00 and the £28.50 expenses were also included on the £210.00 invoice. Therefore Alstonefield has paid Ian a total of £530.50 when the total should have been £538.00. In order to rectify my error I have suggested that, on the next invoice, Ian adds the outstanding £7.50 on to correct this.

100.3 Community Bank Account update – all payments now successfully made

100.4 Monies Received and banked - nil

100.5 RTI – Implications for the Parish Council of changes at HMRC were noted

100.6 Grant claims for Lengthmans' work were authorised after checking. The Clerk was asked to raise an invoice on behalf of Peter Frost and send to him for checking and signing before payment can be raised.

Clerk to action

101 Playing Field Matters

101.1 Play Area Safety Check Confirmation – 29th March 2013

101.2 Car Boot Sales 2013 – dates confirmed – copy of insurance documentation to be requested

101.3 Playing Field Mower – an update on this was given. It was agreed to seek quotations for a contract company to mow the field in order to give a clear comparison to the cost of purchasing a mower. Councillor Lipp will seek a quotation from SMDC and the Clerk will approach Jacksons and ask SPCA for any other recommendations. Clarification has been gained regarding interest payments and the Parish Council are able to purchase on this basis. In the meantime, many

thanks were extended to the member of the public who has offered his equipment for this season until new arrangements are in place.

Clerk to action

101.4 Playing Field Car Park surface work - completed

101.5 Playing Field on-going maintenance folder - this was checked and updated with the recent work

101.6 Car Park – honesty boxes –work will be completed on the playing field box shortly.

Report on any monies collected prior to April meeting

Toilet Car Park- £28.98+11.91 **to be banked**

102 General Parish Matters

102.1 Report on Parish Spring Clean –due to the adverse weather, the scheduled Spring clean was cancelled. However, in lieu, the Council would encourage Parishioners to continue with their efforts to maintain around their property as much as possible. It was agreed that a general request on the website to assist with on-going litter picking and clearing would be the most suitable course of action at this stage. This led to a discussion over asking the Lengthsman to cut back the verge to the tarmacked edge where the posts had recently been erected.

102.2 Report on Work Party which cut back trees in the Parish on 16th March – Many thanks were extended to all those who helped.

102.3 Community Paths Initiative – bids for 2013-14 – An application has been submitted for works to broken stiles and improving access on routes 41 and 8

102.4 Community Paths Initiative – paperwork and work completed for 2012-13

102.5 Updates on flooding issues - feedback following site visit on 14th March 2013 was given. The Clerk read an email from SCC Councillor Gill Heath regarding the Hope Dale issue. Feedback regarding the flooding by Wesleyan House was given by the Councillors who attended. It was agreed that another local resident should be contacted prior to any work being done on this and the Clerk was asked to contact Councillor Heath to request this.

Clerk to action

102.6 Proposed road signage for Alstonefield was discussed as per emailed copy 27.03.2013. It was agreed that this work should go forward and the Clerk was asked to notify Councillor Heath to confirm.

Clerk to action

102.7 Review of lengthsman's contracts – it was agreed that this should take place once the matter of the mowing of the playing field is finalised

102.8 Reduction of Clerk's contracted hours was discussed. It was agreed to reduce her hours from 6 per week to 4 per week from 1st April 2013.

Cllr Reavy to action

102.9 A Report regarding re-marking of white lines on junction above The Pinch was given and the report reference noted.

102.10 Speed restrictions in Mill Dale. It was noted that there is support for this from the residents. The Clerk was asked to contact Councillor Heath to see what the procedure is for this. She was also asked to find out the requirements for a 20 mph zone as well as a 30 mph restriction

Clerk to action

102.11 Parish Council Rep on Alstonefield Village Hall Committee for 2013 –Councillor Frank Lipp agreed to continue to serve as the Parish Council representative. The Clerk was asked to confirm this to the Committee.

Clerk to action

102.12 NHT visits –works to be requested were discussed. The first visit will take place towards the end of April.

102.13 Renewal of domain name alstonefield.org - noted

102.14 The Farming Life Centre - Drop in Clinics Spring 2013 for online services - noted

102.15 Speeding in the Parish – a report from a meeting with Police representatives was given by Councillor Stockton. Two issues have been identified – signage and the formation of a Speedwatch group. There is some local opposition to the first and the second requires a team of approximately 6 volunteers to make it viable. There is also a set up cost of around £1000 for a Speedwatch group which may require some funding from local bodies and the PC were asked if they would be willing to contribute or whether local people could raise these funds. It was agreed that the matter would be put onto the next newsletter and Councillor Stockton would forward a short piece to the Clerk in time for the next deadline which is 21st April.

102.16 Diseased Horse Chestnut Trees - Many thanks were extended to Mr Griffin for dealing with these

103 Correspondence in

All noted. There was some discussion regarding the recycling scheme as advertised by the Community Council of Staffordshire and the Clerk was asked to feedback on this as a representative is due to attend another meeting.

104 Any Other Business - it was noted that the meeting on 26th June will take place in the smaller room as the main hall is booked.

105 Date of Next Meeting - 15th May 2013 – AGM/Annual Parish Meeting