

ALSTONEFIELD PARISH COUNCIL

The Clerk to the Council- Liz Court, tel. no: 01538 702077

c/o The Village Hall, Alstonefield, Ashbourne, Derbyshire. DE6 2FR

Councillors: Nick Bonsall (310262)

Alan Hayes (310057) Rupert Hignett (310389)

Gordon Campbell (07919353800) Richard Butler (310620)

Carrie Osborne (310453) Rebecca McIntyre (310498)

Minutes of the meeting held on 30th June 2021

Present: Cllr R McIntyre, Cllr R Butler, Cllr C Osborne, Cllr A Hayes Cllr R Hignett, Cllr G Campbell, and Liz Court (Clerk)

Apologies received from Cllr N Bonsall

2 member of the public were also present

Parish Council Meeting

- 1 **Minutes of Previous Meeting**– accepted and ratified by the Chair
- 2 **Declarations of Interest – Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting**– nothing declared
- 3 **Planning Matters - NP/SM/0621/0622 – West Side Mill Farm, Hulme End, Extension to agricultural building for the purpose of storage for hay and straw**– no objections
- 4 **Financial Matters** Completion of Annual Governance and Accountability Return for 2020-21 to was undertaken and internal audit reviewed. All paperwork distributed and internal auditor's report read to the meeting. All points raised in the audit were noted and the Council was unanimous in agreeing to reappoint Toplis Associates as the internal auditor for the current financial year.
 - 4.1 – Certificate of Exemption completed
 - 4.2 Annual Governance Statement completed
 - 4.3 Accounting Statements completed and all ratified

This item led to a discussion around ownership of land. It was agreed that Councillors Campbell and Osborne would check the Land Registry and see what land is registered to the Parish Council.

4.4 Payments

- 4.4.1 **Ian Redfern – Lengthsman's services £283.75**
- 4.4.2 **Liz James – Clerk wages for April-June 2021 £554.61**
- 4.4.3 **Toplis Associates – Internal Audit £125.00 plus £25.00 VAT – total £150.00**
- 4.4.4 **RoSPA – Annual inspection fees - £114.00 plus £22.80 VAT – total £136.80 – all payments ratified and cheques raised.**

5. Playing Field Matters

5.1 Play area inspection - Cllr Campbell reported that he had met with the RoSPA inspector and discussed the surface for the play area. There is no concerns with the surfacing – and the report from the inspection had already been circulated to the Council. The inspector suggested monthly checks which Cllr McIntyre has offered to undertake. Cllr Campbell will put together a checklist for this purpose.

Cllr Campbell noted that he had had no further contact after the meeting with John Tradewell re overnight parking on the playing field carpark. He will follow this matter up again.

5.2 Car Park – honesty box – report on any monies collected prior to June meeting

Playing Field Car Park - £64.18 Toilet Car Park- £ 48.96 – to be banked

6. General Parish Matters

- 6.1 PVS Events – request for camping at October event on Playing Field – **no camping – lots of campsites locally. Clerk to respond.**
- 6.2 Car Boot sales 2021 – to commence in June, insurance in place - **Noted**
- 6.3 Ashbourne Cricket Club request to hire Playing Field - **discussed and agreed not to take this forward – Clerk to respond.**

Council meetings are open to the public. Members of the public are also entitled to see the reports presented, if these are not subsequently published as part of the minutes and therefore automatically in the public record. Minutes and reports can be viewed by appointment with the Clerk and copies made, upon request, on payment of a charge.

As part of this item, there was a discussion around the unauthorised use of the cricket square the previous weekend. The Clerk explained that she had received a phonecall asking for a family to use the public playing field but that she had not been aware that they planned to remove the cordon around the cricket square and use that. She had declined permission for a barbeque on the field. It was agreed that a sign will be added to the rope on the cordon around the cricket square making it clear that only Alstonefield Cricket Club can use the square unless they give explicit permission otherwise. **Signs to be put in place by ACC**

6.4 Overgrown trees and bushes obstructing road at Hulme End – **the source of the growth will be checked and then the Clerk will take this matter forward with property owners or Highways as appropriate.**

6.5 Picnic Benches on the playing field – **discussed and not to be taken forward at this time.**

6.6 SSL Certification for Alstonefield.org - **Yearly cost of approx. £50 agreed**

6.7 Parish Online **Cllrs McIntyre and Osborne requested access**

7. **Correspondence in** - letterbox key not available. **Chair to check.**
8. **Any Other Business:** The Clerk handed over the files that she had been holding at her home address as she is in the process of moving. There are to be stored in the Village Hall, She still has the current files and will be attending the next scheduled meeting. Adverts have been placed for her replacement.
9. **Date of Next Meeting: 11th August 2021** Cllr Osborne gave her apologies.