

ALSTONEFIELD PARISH COUNCIL

Minutes of the meeting held on Wednesday 18th May 2022 at 7.15 pm in Alstonefield Village Hall.

Present: Mr G Campbell - Chairman
Mrs R McIntyre – Vice Chair
And councillors: Mr A Hayes
Ms Sarah Jeffery
Mr R Hignett
Ms C Osborne
Mr C McIlroy

There were three members of the public in attendance.
A member of the public recorded the Minutes.

Annual Parish Meeting 2022

1. Chairman's welcome and explanation of the purpose of the meeting
2. Ratification of the minutes of the AGM held on 19th May 2021 to be noted (ratified in 2021) and any matters arising
3. Chairman's report on the Parish Council's work over the previous year:

REPORT OF THE PARISH COUNCIL CHAIRMAN FOR THE ANNUAL PARISH MEETING TO BE HELD 18th May 2022.

Councillors who served Alstonefield Parish Council during the last 2 years are as follows: - Nick Bonsall, Alan Hayes, Rupert Hignett, Gordon Campbell, Richard Butler, Carrie Osborne, Rebecca McIntyre, Charlie McIlroy and Sarah Jeffery.

The last annual parish meeting was held on 19th May 2021. This was the first meeting to be held face to face after the coronavirus restrictions were lifted.

We are fortunate to have retained two hard working Lengthsmen who look after much of the local work in the Parish with SMDC contributing towards the upkeep.

The Play Area has received repairs and maintenance over the last year and is checked a councillor who alert the Parish Council if any works are required.

The Playing Field is also well used by groups and individuals and for events such as the Wakes, cricket matches, car boot sales and the Leaden Boot - which we are pleased to say is restarting this weekend.

The Village Website continues to be well used and thanks are due to the administrators.

The Newsletter team also continue to provide an excellent service to the community.

The Village Hall continues to host many events and proved to be a valuable asset during the pandemic. Thanks go to all who help at the Village Hall making it a valuable asset to the community.

As I mentioned above, the Leadenboot team were unable to host either the 2020 or the 2021 events, but the 10th event will take place next Sunday bringing locals and

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visitors alike to enjoy our local surroundings and raising money for the local community.

The Alstonefield Educational Trust continues to support local youngsters with grant aid towards education.

Councillor E Wain of SMDC has continued to attend meetings when possible and to offer his help and support for much of the Council's work.

A summary of the receipts and payments will be discussed as part of the audit paperwork.

I would like to thank Richard Butler for his hard work as Chairman during the last year and earlier. Also for his work keeping the website running smoothly.

Gordon Campbell, May 2022

Annual General and Parish Council Meeting

1. **Apologies and Attendance Register:**
 - a. Apologies were received by the Chairman from Edwin Wain – District Councillor
2. **Election of Chairman for 2022-23:**
 - a. Nominations were requested as GC prefers not to continue as Chair for a further term
 - b. No one wished to be put forward
 - c. GC will therefore continue but will do the legal minimum, just the essential tasks.
 - i. Proposed by RG
 - ii. Seconded by AH
3. **Election of Vice Chair for 2022-23:**
 - a. RM confirmed agreement to continue in post
 - i. Proposed by GC
 - ii. Seconded by CM
4. **Declaration of Acceptance forms:**
 - a. All forms signed and duly witnessed
5. **Register of Interest forms:**
 - a. All forms distributed for later completion by each individual councillor.
 - b. To be returned to SMDC directly
6. **Minutes of previous meeting:**
 - a. Two small amendments
 - i. Mr C McIlroy – name incorrectly spelt
 - ii. Mrs C Osborne – amended to Ms.
 - b. Accepted as a true record of the meeting and ratified
7. **Declarations of personal or prejudicial interest of councillors relating to the published agenda:**
 - a. As the agenda was not detailed the 2 planning notices received were advised as being for Narrowdale Farm and Lower Hurst Farm
 - b. No declarations of interest were declared.
8. **Public speaking:**
 - a. No items were raised
9. **Items for District Councillor:**
 - a. CO requested that EW be advised of the submission to Sally Hampton of Queens Platinum Jubilee Grant Fund application for £425.
Action: GC email to EW

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10. – 14. All items relating to Internal Audit, Annual Governance Statement, Certificate of exemption, Section 2 Accounting Statement, Payment of Receipts, all relating to the audit year ending 31 March 2022.
- a. All formally and unanimously accepted by the meeting
15. **Public Rights Notice:**
- a. The public have the right to review the Audit – details of availability explained by GC and proposed dates as follows:
 - i. Live on website on 30 May 2022
 - ii. Inspection available from 1 June 2022
 - iii. Inspection available to 14 July 2022
 - b. Accepted by all councillors unanimously
Action: GC to make this available as above
16. **Vacancy for Clerk**
- a. GC has an interested party and a meeting is taking place on 26 May 2022, for preliminary discussions
 - i. It has been highlighted that training is available
Action: GC to email EW re any funding availability?
17. **Planning – ref: Narrowdale and Lower Hurst Farm**
- a. No objections were raised.
18. **Homestead Garden tenancy:**
- a. No interest expressed by public
 - b. Agreed to ask Lengthsman to trim to keep in order.
Action: AH to request.
 - c. SJ suggested that it could become a ‘community garden’.
Action: SJ to discuss locally.
 - d. CO suggested Gardening Group may be interested.
Action: CO to discuss with Gardening Group.
 - e. It was agreed to carry item over to next meeting.
19. **Financial Matters:**
- a. Bank Statements – GC asked for them to be reviewed by all
 - b. Letter from Nat West was reviewed – indicating that it had been unable to process a mandate change. Although the 2 signatories concerned have subsequently signed cheques with no rejection.
Action: GC to check signatories with bank, and if necessary GC and RM to redo.
 - c. 3 cheques to be issued and signed: (by RH and RM – see 19.e below)
 - i. Cheq.1470: £196.86 – Lengthsman duties
 - ii. Cheq. 1469: £240 for 2 years for domain Alstonefield.org PLUS £11.99 for 1 year for new domain to separate out Parish Council – alstonefield-pc.org.uk. (This will be used for Clerk email going forward on clerk@alstonefield-pc.org.uk It will be web based on Office365. Until Clerk appointed it is on forward to GC.)
 - iii. Cheq. 1468: £303.18 for Insurance due 1 June 2022.
Action: GC to post cheque
 - d. Until a new Clerk is appointed it was confirmed that a ‘Responsible Financial Officer’ is required. GC will fulfil this position in the interim. He will be unable to sign cheques, as this would constitute a conflict of interest.
 - e. AH collected car park monies – amounting to £44.55 and £33.12
Action: GC to bank cash
20. **Playing field bookings:**
- a. Car Boot sale – request for this to be extended to 2 days over the BH 28/29 Aug.
 - i. Agreed
 - b. CO requested the Jubilee lunch on Sun 5 June 2022 was added to the booking schedule.
 - i. Agreed

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- c. Dark & White Trail Running – they have been advised that it is acceptable for them to use the field for overflow parking, subject to the weather conditions, about which they will be advised 2 days prior.
 - i. But they have not confirmed or paid yet.
Action: GC to contact to confirm/ for payment.
 - d. Alternatively, should they not do so, there is a further request for the same date from another organisation. TBC.
 - e. Discussion continued about the economic value of such visitors to the village. Discussion regarding the use of the playing field as a carpark.
 - f. It was agreed to carry this discussion forward to another meeting, as a specific agenda item.
21. **Community Magazine – deadline 27 May for next edition:**
- a. Readvertise the Clerk vacancy
Action: GC
22. **Highways:**
- a. Nothing reported.
23. **Correspondence and electronic communications:**
- a. Nothing arising.
24. **Any Other Business:**
- a. CO reported Himalayan Balsam/Japanese Knotweed in a given area again. It had been eradicated and inactive for 2 years but is now 4' high.
Action: AH to inform Lengthsman and pursue further eradication.
 - b. CO reports that Jubilee Celebration notices have now been delivered to all households. Discussion regarding the distribution of Jubilee mugs to children:
Action: CO to send the list of recipients to GC/RM
Action: GC to make mugs available to CM/RM.
Action: CM to ensure distribution at the Jubilee Lunch event.
 - c. RH reports he is to attend a hearing at a Planning Appeal regarding a specific footpath being changed to a Bridlepath. Concerns are that it will end nowhere, encourage horses in the river and on the footpath, encourage mountain bikes in an unsuitable area – in general, detrimental.
 - d. RM reports the 'Quarry' area on road to Milldale is being used for occasional overnight camping. There is also overnight parking/camping occurring in the Peak Park carpark in Milldale.
Action: RM to check website which records 'free' camping areas and get these places taken off.
25. **Date of the next meeting – 29 June 2022 in Alstonefield Village Hall at 7pm.**
Action : GC to advise EW.