

# ALSTONEFIELD PARISH COUNCIL

The Clerk to the Council- Liz Court, tel. no: 01538 702077

c/o The Village Hall, Alstonefield, Ashbourne, Derbyshire. DE6 2FR

Councillors: Nick Bonsall (310262)

Alan Hayes (310057) Rupert Hignett (310389)

Gordon Campbell (07919353800) Richard Butler (310620)

Carrie Osborne (310453) Rebecca McIntyre (310498)

## Minutes of the meeting held on 19<sup>th</sup> May 2021

Present: Cllr R McIntyre, Cllr R Butler, Cllr N Bonsall, Cllr C Osborne, Cllr A Hayes Cllr R Hignett, Cllr G Campbell, and Liz Court (Clerk)

2 member of the public were also present

## Annual Parish Meeting 2021

1. Clerk's welcome and explanation of the purpose of the meeting
2. Ratification of the minutes of the AGM held on 22<sup>nd</sup> May 2019 to be noted (ratified in 2019) and any matters arising – matters arising had been dealt with in June 2019.
3. Clerk's report on the Council's work over the previous year:  
**REPORT OF THE PARISH CLERK FOR THE ANNUAL PARISH MEETING TO BE HELD 19<sup>th</sup> May 2021.**

Councillors who served Alstonefield Parish Council during the last 2 years are as follows: - Nick Bonsall, Alan Hayes, Rupert Hignett, Gordon Campbell, Richard Butler, Carrie Osborne and Rebecca McIntyre.

The last annual parish meeting was held on 22<sup>nd</sup> May 2019, the Corona virus pandemic meant that last year's meeting was not held. All other meetings after March 2020 have been held virtually. The law regarding face-to-face meetings changed on Friday 7<sup>th</sup> May 2021, meaning that virtual meetings are no longer be lawful after that date and therefore the first face to face meeting of the Parish Council is 19<sup>th</sup> May 2021.

From May 2019 to March 2020 6 regular face-to-face meetings were held and the April 2020 meeting was cancelled due to the pandemic.

From May 2020 to April 2021 all meetings were held virtually by law. Of the 9 meetings that did take place councillors and members of the public were able to take part virtually.

We are fortunate to have retained two hard working Lengthsmen who look after much of the local work in the Parish with SMDC contributing towards the upkeep.

The Play Area has received repairs and maintenance over the last year and continues to be checked by residents who alert the Parish Council if any works are required.

The Playing Field is also well used by groups and individuals and for events such as the Wakes, cricket matches, Leadenboot and car boot sales - many of which we hope can begin to take place again as restrictions ease.

The Village Website continues to be well used and thanks are due to the administrators.

The Newsletter team also continue to provide an excellent service to the community.

The Village Hall continues to host many events as restrictions allow and has proved to be a valuable asset during the pandemic. Thanks go to all who help at the Village Hall making it a valuable asset to the community.

The Leadenboot team were unable to host either the 2020 or the 2021 events, but it is hoped that the 10<sup>th</sup> event will take place in 2021 bringing locals and visitors alike to enjoy our local surroundings and raising money for the local community.

The Alstonefield Educational Trust continues to support local youngsters with grant aid towards education.

Councillor E Wain of SMDC has continued to attend meetings when possible and to offer his help and support for much of the Council's work.

A summary of the receipts and payments will be discussed as part of the audit paperwork to be completed at the June meeting.

I would finally like to thank all councillors for their help and support during the last year as Clerk to the Council.

**Liz James, May 2021**

4. Any other item of business as put forward by an Elector – nothing was raised
5. Close the meeting - meeting closed at 19.04

## Annual General and Parish Council Meeting Agenda

*Council meetings are open to the public. Members of the public are also entitled to see the reports presented, if these are not subsequently published as part of the minutes and therefore automatically in the public record. Minutes and reports can be viewed by appointment with the Clerk and copies made, upon request, on payment of a charge.*

- 1 **Election of Chair and Vice Chair** Cllr Butler was nominated by Cllr Hayes as Chair, seconded by Cllr Campbell and unanimously voted in. Cllr Butler accepted the role. Cllr Campbell was nominated by Cllr Butler as Vice Chair, seconded by Cllr McIntyre and unanimously voted in. He too accepted the role.
- 2 **Minutes of Previous Meeting** – accepted and ratified by the Chair
- 3 **Declarations of Interest – Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting** – nothing declared.
- 4 **Planning Matters - NP/SM/0421/0460 – Hope Mount Farm, Hope Road, single storey rear extension and conversion of out-building** – no objections
- 5 **Financial Matters** Completion of Annual Governance and Accountability Return for 2020-21 to be undertaken at June meeting after internal audit - noted

#### 5.1 Payments

- 5.1.1 Ian Redfern – Lengthsman’s services and back pay as underpaid for some hours in 2020 as discussed with the Council £272.50 plus £133.25 back pay owing totalling £405.75 – **cheque raised**
- 5.1.2 BHIB Ltd- Parish Council Insurance. A 3 year commitment would provide a discount on the premium and a free 3 year license to Parish Online, thus giving a total saving of £238.41 in total over the three years. After checking the Financial Regulations, it would appear that it would be possible to commit to this and the Council agreed to take this offer forward. The premium for this year is therefore reduced from £318.25 to £274.78 and this **cheque was raised**

#### 6. Playing Field Matters

- 6.1 Play Area Safety Check Confirmation - **Agreed to put together a checklist and to ask if lengthsman would be willing to check periodically to see if work is required**
- 6.2 Playing Field on-going maintenance folder – **Nothing noted**
- 6.3 Play area inspection due May 2021 **Cllr Osborne has not heard regarding a site meeting. Agreed to chase this.**
- 6.4 Car Park – honesty box – report on any monies collected prior to May meeting  
**Playing Field Car Park - £68.95 Toilet Car Park- £ 65.85 to be checked and banked**

#### 7. General Parish Matters

- 7.1 Paypal Account details for walks booklets and grave stone listing sales - **Will be transferred to PCC Treasurer as funds are for PCC**
- 7.2 Peak Park car parking charges review – **It was agreed to write to PDNPA expressing concern regarding an increase in parking charges possibly leading to an increase in parking on the roadsides in Alstonefield.**
- 7.3 Overnight parking in Playing Field Car park – meeting held with CSS Legal department - **Cllr Campbell gave feedback**
- 7.4 Hirer Agreement with Village Hall **Clerk has completed for meetings for the rest of 2021.**
- 7.5 PVS Events – request for October event on Playing Field **Agreed to review charge and to check details but no objections in principle.**
- 7.6 Car Boot sales 2021 **member of the public present who wishes to run the event. Discussed and details given. Booking form to be sent by Clerk and to await return of this and copy of insurance. Plan to hold first event on 30<sup>th</sup> May 2021.**
- 7.7 Review and update of policies as circulated to all Councillors – **Discussion re Parish Council land ownership in and whether these pockets should be registered and listed.**

8. **Correspondence in:** Bank statements for March and April 2021 received. Various unsolicited mail, none of which requires response.
9. **Any Other Business:**  
It was noted that the playing field carpark is developing potholes, it was agreed that Cllr Bonsall would source some hardcore and this would be used to fill in where needed.  
Cllr McIntyre gave an update regarding village signs  
The Clerk informed the Council that she is leaving the area and that a new Clerk will be needed to take over the role. Adverts will be put into the noticeboards and the newsletter as well as through SPCA.

#### 10. Date of Next Meeting: 30<sup>th</sup> June 2021

**Future meetings are set as 11<sup>th</sup> August, 22<sup>nd</sup> September, 3<sup>rd</sup> November and 15<sup>th</sup> December 2021**

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