

ALSTONEFIELD PARISH COUNCIL

DRAFT Minutes of a meeting of Alstonefield Parish Council was held on Wednesday 29th June 2022 at 7.00 pm in Alstonefield Village Hall.

Present: Chair: G Campbell (GC), Vice Chair: R McIntyre (RM), A Hayes (AH), C McIlroy (CM), R Hignett (RH) and the clerk, M Jinks.

In addition, there were two members of the public in attendance.

22.6.1 Apologies and attendance register:

Apologies had been received in advance of the meeting from C Osborne and S Jeffery.

22.6.2 Minutes of the previous meeting

The minutes of the previous meeting had been published and forwarded to members of the Council in advance of the meeting. These were confirmed as a true record of proceedings and signed by the Chairman.

22.6.3 Declarations of personal and prejudicial interest of councillors related to published agenda

None declared

22.6.4 Public speaking

Other than offering to assist with the planning application at Chapel House Farm, no member of the public wished to speak.

22.6.5 Items from District Councillor

None

22.6.6 Planning matters, decision notices and appeals

New application NP/SM/0622/074 for the installation of solar panels at Chapel House Farm was discussed and no objections were raised.

New application NP/SM/0622/0819 for a proposed stone extension to Top Of Hope Farm was discussed and no objections were raised.

Decision notices were received for:

- i. extension at Clayside Barn
- ii. shed extension at Lower Hurst Farm
- iii. erection of shed, for cricket club, at Alstonefield Playing Field
- iv. removal of wall and reinstatement of wall at Fynderne House

All were approved subject to normal conditions

There were no appeals to note or discuss

22.6.7 Homestead Garden

AH reported that he was aware of a local resident who had expressed an interest; the clerk agreed to chase this up. It was agreed to accept any financial offer for the tenancy as it would save on the Council's future costs.

22.6.8 Financial matters - items of expenditure and income

Car park monies had kindly been collected by AH in the sum of £98.00.

Various amounts had been received for playing field hire.

The clerk pointed out that no money had yet been received from a hire earlier in the year; he was given contact details and agreed to chase this up.

The following payments were all approved (*and cheques signed where appropriate*)

Chq 1471	Topliss Associates	Internal audit	£194.74
Chq 1472	M Jinks	Clerk's net salary	£203.48
Chq 1473	Alstonefield Village Hall	Room hire	£132.00
Chq 1474	Staffs. Parish Council Assoc	Clerk's induction course	£40.00
Chq 1475	Alstonefield PCC	Jubilee celebration exps	£100.00

Chq 1476	M McIlroy	Jubilee celebration exps	£35.65
Chq 1477	J Tomlinson	Jubilee celebration exps	£14.99
Chq 1478	I Redfern	Installation of Jubilee bench	£60.00
Chq 1479	M Sharples	Jubilee celebration exps	£48.48
Chq 1480	C Osborne	Jubilee celebration exps	£165.88
Chq 1481	I Redfern	Lengthsman duties	£328.11
DD	HMRC	Income Tax	£50.80

After taking into account the above transactions, the Council had balances of £13,804 in the current account and £4,035 in the deposit account.

22.6.9 Bank account and signing mandate

GC advised of the ongoing problems of changing the bank signatories and, particularly, removing some names that were no longer Councillors. In particular, RH was having difficulty in getting his signature “uploaded” and RM was waiting for the bank to contact her to do the same.

GC further advised that the Council had a “Community account”; this would allow it, with four named signatories, to have access to on-line banking requiring any two of the signatories to approve payments. In addition, the clerk, who would not be a signatory, would have access to view the account and set up payments for others to approve.

22.6.10 Playing field bookings and use as a car park

After a brief discussion, it was agreed that the council needed a Playing Field Hire Policy. RM agreed to come up with a draft for discussion.

22.6.11 New Clerk

The new clerk had been appointed by the Chair since the previous meeting. It was agreed to confirm this appointment and to confirm the pay in accordance with Salary Scale LC2 SCP 23 pro rata.

The clerk confirmed he had already attended an induction course with SPCA. Furthermore, in October, he was booked on a two-part course; **Clerks, The Knowledge**.

22.6.12 Items for community magazine

GC to withdraw the advertisement(s) for Homestead Garden and the clerk’s vacancy.

22.6.13 Highway issues

RH advised that grit/gravel/scree was collecting at the foot of The Pinch, near the Grit Bin. This was giving the public the perception that this was a designated parking space. The clerk was instructed to contact Derbyshire County Council to rectify the situation.

22.6.14 Correspondence and electronic communication

- a) A member of the public had contacted the council with concerns about tree felling and footpath access at Valley View in Milldale. The clerk confirmed that the tree felling had previously received the necessary approval. CM had spoken to the property owner, who confirmed there was no intention to prevent access to the footpath. This will be monitored going forward.
- b) A representative from the Leaden Boot committee had suggested the Council approach them for a grant which could be used for the maintenance of the posts and chains around the village greens. The clerk was instructed to obtain the necessary grant application forms.
- c) The clerk read out a letter he had received from a “benefactor who wished to remain anonymous” who had purchased a Jubilee commemoration bench and wished to donate this to the Council. The Bench had already been installed on the playing field. It was unanimously agreed to accept the kind donation and the clerk was instructed to add it to the asset register.
- d) A member of the Wetton & Alstonefield First Responders had contacted the clerk to advise that the pads for the Milldale defibrillator would expire at the end of July. The clerk was instructed to purchase a replacement set and to liaise regarding their installation.

22.6.15 Any other business and items for next agenda

None

22.6.16 Date of next meeting

Wednesday, 10th August 2022 at 7.00 pm in the Village Hall

The meeting was declared closed 8.18 pm

These minutes remain draft until formal approval at the next parish council meeting. Copies of previous minutes can be viewed at www.alstonefield-pc.org.uk. Hard copies can be made upon request and upon payment of a charge.