

ALSTONEFIELD PARISH COUNCIL

The Clerk to the Council- Liz Court, tel. no: 01538 702077
c/o The Village Hall, Alstonefield, Ashbourne, Derbyshire. DE6 2FR

Councillors: Nick Bonsall (310262)
Alan Hayes (310057) Rupert Hignett (310389)
Gordon Campbell (07919353800) Richard Butler (310620)
Carrie Osborne (310453) Rebecca McIntyre (310498)

Minutes of the meetings held on 22nd May 2019

Present: Cllr R McIntyre, Cllr R Butler, Cllr C Osborne, Cllr G Campbell, Cllr R Hignett, Cllr A Hayes, and Liz Court (Clerk)

Apologies were received from Cllr N Bonsall

3 members of the public were also present.

Annual Parish Meeting 2019

1. Clerk's welcome and explanation of the purpose of the meeting
2. Ratification of the minutes of the AGM held on 30th May 2018 to be noted (ratified in 2018) and any matters arising – any matters arising had been dealt with in July 2018
3. Clerk's report on the Council's work over the previous year and financial statements:

REPORT OF THE PARISH CLERK FOR THE ANNUAL PARISH MEETING TO BE HELD 22nd May 2019

Councillors who have served on the Parish Council this year are as follows: -
Cathy Reavy, Rupert Hignett, Gordon Campbell, Richard Butler, Carrie Osborne, Nick Bonsall and Alan Hayes

The Parish Council has met 8 times since the last Annual Parish Meeting held on 30th May 2018.

We are fortunate to have two hard working Lengthsmen who look after much of the local work in the Parish with SMDC and SCC also contributing towards the upkeep.

The Play Area has received repairs and maintenance over the last year and continues to be checked by residents who alert the Parish Council if any works are required.

The Playing Field is also well used by groups and individuals and for events such as the Wakes, cricket matches, Leadenboot, car boot sales and the Manifold Folk Gathering.

The Village Website continues to be well used and thanks are due to the administrators.

The Newsletter team also continue to provide an excellent service to the community.
The Village Hall continues to host many events throughout the year including the Leadenboot and Manifold Folk Gathering. Thanks go to all who help at the Village Hall making it a valuable asset to the community.

The Leadenboot team have recently hosted their 9th successful event bringing locals and visitors alike to enjoy our local surroundings and raising money for the local community.

The Alstonefield Educational Trust continues to support local youngsters with grant aid towards education.

Councillor E Wain of SMDC has continued to attend meetings when possible and to offer his help and support for much of the Council's work.

A summary of the receipts and payments will be discussed as part of the audit paperwork to be completed in the main meeting.

I would finally like to thank all councillors for their help and support during the last year as Clerk to the Council.

Liz James, May 2019

4. Any other item of business as put forward by an Elector – nothing was raised
5. Close the meeting - meeting closed.

Council meetings are open to the public. Members of the public are also entitled to see the reports presented, if these are not subsequently published as part of the minutes and therefore automatically in the public record. Minutes and reports can be viewed by appointment with the Clerk and copies made, upon request, on payment of a charge.

Annual General and Parish Council Meeting Agenda

1 Election of Chair, Vice Chair and other roles & responsibilities:

All declaration of acceptance of office, codes of conduct and pecuniary interest forms were completed by those present. It was resolved that Cllr Bonsall's paperwork could be completed before the next meeting and that the Clerk would contact SMDC to check that this was in order. The Clerk will return all pecuniary interests forms to SMDC Democratic Services as required and hold the other documentation on file.

Following completion of this paperwork, Cllr Campbell proposed Cllr Butler as Chair, this was seconded by Cllr Hignett and all were in favour. Cllr Butler accepted the position.

Cllr Hayes proposed Cllr Campbell as Vice Chair, this was seconded by Cllr Hignett and all were in favour. Cllr Campbell accepted the position.

It was resolved that all other positions would remain the same with Cllr McIntyre welcomed to the Council.

2 Minutes of Previous Meeting – ratified. Paper copy to be signed at the start of the next Parish Council meeting as not available at this one.

3 Declarations of Interest – Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting – nothing was declared.

3.1 Planning Matters - NP/SM/0419/0396 – Hall Farm, Church Street, listed building consent, repair and restoration to external fabric of the Hall, to include isolated use of reinforcement/straps – no objections

Permissions granted – Carver Cottage, Beresford Lane & Lea Green, Lode Lane - noted

4 Financial Matters

4.1 Completion of Annual Governance and Accountability Return for 2018-19 took place. It was noted that the internal audit has not yet taken place, however, this does not contravene any rules. The internal audit is due to take place towards the end of May. Once the internal audit has taken place, if there are any alteration to the figures, the paperwork will need to come back to the Council to be re-signed. The Clerk will notify the Council should this be necessary.

4.2 Submission of VAT reclaim to HMRC for £65.80 has been made

4.3 Receipt of £75.00 Car Boot Sale Field Hire – to be banked

4.4 Query re Income from Peace through Folk 2018 – The Clerk reported that having spoken to the organisers, a cheque for just over £1020 is to be sent to APC. This will be the last event to take place as the festival was set to run with the 100th commemoration of WWII

4.5 Lengthsman's grant of £400 claimed from SMDC

4.6 Invoice for additional Cricket Club mowing (£97.50) submitted to ACC by the Clerk. Cllr Osborne reported that she would be happy to liaise with the Cricket Club if required.

4.7 A donation of £20 has been received for the old goalposts – to be banked

4.1 Payments

4.1.1 Ford Partnership – Payroll services 2016-2019 £300.00 plus £60.00 VAT – totalling £360.00

4.1.2 HMRC income tax re Clerk - £138.60 (DD to be set up)

4.1.3 Clerk's wages for 4th Quarter of 2018/9 £554.61 ((Net)

4.1.4 Defibrillator consumables £265.00

4.1.5 BHIB - Local Councils Insurance Renewal £312.03

4.1.6 SPCA – Annual Subs £96.00

4.1.7 Peak Park Parishes' Forum – Annual Subs - £12.00

All passed for payment and cheques completed where appropriate

5. Playing Field Matters

- 7.1 Play Area Safety Check Confirmation **22nd May**
- 7.2 Playing Field on-going maintenance folder – **nothing reported**
- 7.3 Play area inspection due May 2019 – **RoSPA report pending**
- 7.4 Car Park – honesty box – report on any monies collected prior to May meeting
Playing Field Car Park - £60.15 Toilet Car Park- £69.02

6. General Parish Matters

- 6.1 **Fly tipping** - issues discussed. The Clerk was asked to respond to both sets of parishioners who had reported this and to request photographs and contact if it happens again. The Parish Council can then monitor any issues and follow this up.
- 6.2 **Peak District National Park Authority member change** - noted
- 6.3 **Moors Area Parish Ballot Nomination Paper for APC** - noted
- 6.4 **Representative on Alstonefield Village Hall Committee** – discussed. As in previous years, it was noted that no one member of the Parish Council can represent the Parish Council on such a committee as they cannot speak for the Council. Therefore, it would be more useful if the Village Hall Committee could let the Parish Council know of any issues or concerns as they arise so that these can be discussed at the Parish Council meeting. A representative of the Village Hall Committee would be very welcome to attend any Parish Council meeting to discuss any relevant matters whenever needed. Clerk to communicate this.
- 6.5 **Receipt of copy of Car Boot Insurance for 2019 season** - noted

7. Any Other Business:

- Training dates available for Chairmanship Skills Course & Local Councillor Training Courses - **noted**
- Parish Statements – copies for all and Feedback deadline to be noted – **discussed. To be added to the next Agenda**
- Milldale Carpark – **It was noted that this is now listed as an overnight parking spot. The Chair offered to follow this up with the website as he has asked this to be removed.**
- Potholes around the Parish - **The Chair reported that he has been taking photographs and reporting these as he goes along**
- Lenthsmans duties – **it was reported that the Lengthsman has been told not to cut bushes back which are currently obscuring the highway and encroaching on the roads by private individuals. The Lengthsman was asked to let any parishioners know that they must approach the Parish Council about this matter and not the Lengthsman. Foliage which encroaches on the highway is a legal obstruction. If this is on publically owned land such as the highways verge, the Lengthsman must cut this back. If the trees/bushes are on private land, then the owner or occupier of a property has a legal responsibility (Highway Act 1980 s154) to ensure that the 'public highway' adjacent to a property is not obstructed by vegetation from their property.**

8. Date of Next Meeting Wednesday 17th July (unless interim meeting required due to Audit)