

ALSTONEFIELD PARISH COUNCIL

The Clerk to the Council- Liz Court, tel. no: 01538 702077

c/o The Village Hall, Alstonefield, Ashbourne, Derbyshire. DE6 2FR

Councillors: Nick Bonsall (310262) Cathy Reavy (310125).

Alan Hayes (310057) Rupert Hignett (310389)

Gordon Campbell (07919353800) Richard Butler (310620)

Carrie Osborne (310453)

Minutes of the Parish Council meeting held on 13th December 2017

Present: Cllr C Reavy, Cllr N Bonsall, Cllr C Osborne, Cllr R Butler, Cllr G Campbell, Cllr R Hignett, Cllr A Hayes and Liz Court (Clerk)

1 Member of the public was also present

Apologies were received from Cllr E Wain

Parish Council Meeting Minutes

1 **Public Forum** – nothing was raised

2 **Minutes of Previous Meeting**– agreed and signed by the Chair.

3 **Declarations of Interest** –There were no interests declared by those present.

4 **Review of Policies:**

NALC template Code of Conduct – to be considered in conjunction with SMDC version and put onto the Agenda for the next meeting. Once the policy has been agreed, this will be displayed on the Parish website.

Asset Register Update – The line marker is to be included at a nominal value of £1. The mower sold at auction had already been reduced to £0 in agreement with the internal auditor some years ago when it was replaced.

Review of Financial Regulations – after advice from the internal Auditor, the figure at 11.1(h) is to be increased to £250.00 from £100.00.

Transparency Code - to be displayed on website. The Council are already operating within this code.

5 **Planning Matters**

NP/SM/917/0975 Field House Farm, Beresford Lane, Hulme End – to cover an outside feeding area and roof over existing cattle shed– permission granted.

6 **Financial Matters**

Notification of External Auditor arrangements for 2017/18 - **noted**

Notification of Internal Audit arrangements for 2017/18 - **noted**

Letter of comfort from accountant re HMRC contributions for the Clerk (as requested by internal auditor – **copy to Chair of file and copy to Internal Auditor**

Clerk's salary for 2018 - **£13.331 per hour for 2018/19 at 4 hours a week**

Precept figure for 2018/19 to be agreed in principle – pending documentation from SMDC – **0% rise agreed - calculations to be discussed when figures available from SMDC and agreed at January meeting.**

6.1 **Payments**

Clerk's salary for third quarter of 2017/18 plus back pay to be detailed **126.00 back pay as calculated by the Chair plus £651.77 totalling £783.43**

War Memorial cleaning as agreed with St Peter's PCC **£150.00**

50/50 split for Toilet car park income – PDNPA - **£124.23**

Invoice for SPCA training - **£35.00**

Chairman's allowance **£202.90**

Farmwatch signs **£36.00**

Fixings for signs **£20.92**

Lengthsmans Invoice – Ian Redfern - **£184.00**

Lengthsmans Invoice – Peter Frost - **£955.92**

All paid and ratified

6.2 Monies Received

Alstonefield Cricket Club – contribution towards mowing **£371.25**

Tenant – receipt of rental income and agreement for Homestead Gardens from 1/4/18
£50.00

Car Park Honesty Boxes **Playing Field Car Park - £ 15.34** **Toilet Car Park- £15.14**

7. Playing Field Matters

- 7.1 Play Area Safety Check Confirmation - **last completed on 17th October 2017**
- 7.2 Playing Field on-going maintenance – **nothing reported**

8. General Parish Matters

- 8.1 Draft transport Design Guide Supplementary Planning Document Consultation – hard copy for review – **Cllr Osborne to review and to pass on**
- 8.2 Beat the Cold – information discussed and distributed – **to be put into newsletter by Clerk**
- 8.3 Staffordshire Highways – **new website for assisting with issues discussed**
- 8.4 Road signs update – **The state of the road signs near the Watts Russell, Stanshope and Narrowdale, has been reported to Highways. The Chair has been notified that the sign near the Watts Russell has been approved for replacement in due course, but this will not be treated as a priority whilst there is bad weather The other signs will be placed on the Divisional Highways Programme to be reviewed with the County Councillor in the new financial year in April 2018.**
- 8.5 Lengthsmen contracts and fees **Current fees and contracts were discussed. Contracts will be reviewed and re-issued in January.**
- 8.6 Farmwatch signs **Three have been purchased – placement discussed.**
- 8.7 Reports from Councillor training sessions – **received**

9. Correspondence in – Banks Statements for October and November 2017 and unsolicited mail.

10. Any Other Business

An update on Moorlands Connect was given. The Clerk was asked to write to the SCC Public Transport Team regarding the withdrawal of service asking how elderly residents in rural areas are to be able to access essential appointments without this provision. She was asked to copy County and District Councillors into the correspondence.

The wall at the boundary of the playing field requires repair – it was agreed to ask the Lengthsman to carry out this repair.

Date of Next Meeting - 24th January 2018