

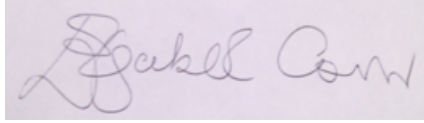
# ALSTONEFIELD PARISH COUNCIL

The Clerk to the Council- Liz Court, tel. no: 01538 702077  
c/o The Village Hall, Alstonefield, Ashbourne, Derbyshire. DE6 2FR

**Councillors:** Nick Bonsall (310262). Cathy Reavy (310125).  
Alan Hayes (310057) Rupert Hignett (310389)  
Gordon Campbell (07919353800) Richard Butler (310620)

6<sup>th</sup> December 2017

To: All Parish Councillors and the Public. The AGM and May Parish Council Meeting of the Alstonefield Parish Council on Wednesday 13<sup>th</sup> December 2017 will commence at 7.00pm in the village hall.



Clerk

## Parish Council Meeting Agenda

- 1 **Public Forum**
- 2 **Minutes of Previous Meeting**
- 3 **Declarations of Interest – Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.**
- 4 **Review of policies:**
  - NALC template Code of Conduct – to be ratified and displayed on website
  - Asset Register update – to include line marker as raised at a previous meeting and to remove mower as sold at auction
  - Review of Financial Regulations – to review figure at 11.1(h) as per advice from auditor
  - Transparency Code – to be given to all and displayed on website
- 5 **Planning Matters**
- 6 **Financial Matters**
  - Notification of External Auditor arrangements for 2017/18
  - Notification of Internal Audit arrangements for 2017/18
  - Letter of comfort from accountant re HMRC contributions for the Clerk (as requested by internal auditor)
  - Clerk's salary for 2018
  - Precept figure for 2018/19 to be agreed in principle – pending documentation from SMDC
  - 6.1 **Payments**
    - Clerk's salary for third quarter of 2017/18 plus back pay to be detailed
    - War Memorial cleaning (£300 plus VAT?)
    - 50/50 split for Toilet car park income – PDNPA - £124.23
    - Invoice for SPCA training
  - 6.2 **Monies Received**
    - Alstonefield Cricket Club – contribution towards mowing £371.25
    - Tenant – receipt of rental income and agreement for Homestead Gardens
    - Car Park Honesty Boxes **Playing Field Car Park - £ Toilet Car Park- £**
6. **Playing Field Matters**
  - 6.1 Play Area Safety Check Confirmation
  - 6.2 Playing Field on-going maintenance
  - 6.3 Car Park – honesty box – report on any monies collected prior to December meeting
7. **General Parish Matters**
  - 7.1 Draft transport Design Guide Supplementary Planning Document Consultation – hard copy for review
  - 7.2 Beat the Cold – information to be discussed and distributed
  - 7.3 Staffordshire Highways – new website for assisting with issues
  - 7.4 Road signs update
  - 7.5 Lengthsmen contracts and fees
  - 7.6 Farmwatch signs
  - 7.7 Reports from Councillor training sessions
8. **Correspondence in**
9. **Any Other Business**
10. **Date of Next Meeting**

*Council meetings are open to the public. Members of the public are also entitled to see the reports presented, if these are not subsequently published as part of the minutes and therefore automatically in the public record. Minutes and reports can be viewed by appointment with the Clerk and copies made, upon request, on payment of a charge.*